

# Semesterbeitragsdarlehen (SBD)

## To pay the semester fee for students in financial need

The Allgemeine Studierendenausschuss (AStA) of the Hamburg University of Technology (TUHH) grants students who find themselves in a financial emergency an interest-free loan to pay part of the semester fee within the scope of its possibilities. This is intended to prevent students from being exmatriculated solely due to a momentary financial emergency. There is no entitlement to the loan. The loan is limited to the amount of the semester fee to be paid.

Exemption from the semester ticket can be applied for from the Studierendenwerk for social reasons. Please inform yourself in good time at [www.studierendenwerk-hamburg.de](http://www.studierendenwerk-hamburg.de).

Students interested in taking out a loan should fill out the enclosed form „Information about the borrower“ and send it together with all other documents to the AStA or hand it in personally:

### **Allgemeiner Studierendenausschuss der TUHH**

Referat für Soziales und Gesundheit

Raum E0.068-E0.070

Am Schwarzenberg-Campus 3

21073 Hamburg

## **What documents are required for the application?**

- The enclosed form „Information about the borrower“ including a written explanation of the reasons for the application (with supporting documents, if available)
- Copy of identity card or passport (front and back)
- Copy of the student ID card or certificate of enrollment
- Copy of the current account statements of your own current accounts for the last 3 months
- If available: Pay slip and/or employment contract.

The documents must be submitted before the start of the semester of application. For an application for the winter semester, the documents must be submitted by August 15th, for the summer semester by February 15th. Applications not submitted by the deadline will not be considered.

The AStA reports back by September 1st in the summer semester and by March 1st in the winter semester.

Once the application has been checked and accepted, the loan agreement is drawn up and signed by the AStA and the SEPA mandate form is prepared. The applicant will then be asked to sign the loan agreement. The semester fee will then be transferred to the TUHH under the conditions specified in the contract.



Allgemeiner Studierendenausschuss der TUHH  
Referat für Soziales und Gesundheit  
Am Schwarzenberg-Campus 3  
21073 Hamburg  
E-Mail: [soziales@asta.tuhh.de](mailto:soziales@asta.tuhh.de)

The AStA keeps accepted contracts inaccessible, submitted justifications are destroyed at the end of the respective semester. Rejected applications are also destroyed on March 31th or September 30th of the respective semester for data protection reasons.

If you have any questions or problems, personal consultation hours can be offered in individual cases by prior arrangement.

Please send us an e-mail to [soziales@asta.tuhh.de](mailto:soziales@asta.tuhh.de) .



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## Information about the borrower

Personal information	
Full name	
Street and house number	
Postal code	
City	
Email	
Phone	
Matriculation number	
Study program	
Reason	